Appendix 13

### Inspection points during environmental rounds to minimise waste

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|  | **Deviation** | **Comment, observation**  |
| **Material storage** * Is the material stored protected from the weather, i.e. not exposed to water and moisture which can damage it?
* Are deliveries coordinated so that material is immediately brought indoors and not left outdoors for long periods?
* Is the material inspected on delivery so that no material delivered is unusable?
* Is there a designated place for storage, and are the correct quantities of material present for ongoing work?
* Are plasterboard sheets stored on three supports instead of two to avoid the lowest sheets becoming bent and unusable?
* Is there a specially designated place for collecting standard pallets for reuse?
 | * YES
* NO
 |  |
| **Spill protection*** Is a mixing station used, for example for mixing mortar, to avoid splashing already installed or stored material?
* Is liquid material stored in troughs to avoid spills?
 | * YES
* NO
 |  |
| **Clean and tidy*** Is the workplace kept clean to avoid getting material dirty?
* Are there vacuum cleaners adjacent to saws? This significantly facilitates keeping the workplace clean.
 | * YES
* NO
 |  |
| **Waste handling** * Is there a designated place for sorting of hazardous waste?
* Is waste management simple and easily accessible?
* Is it possible to sort into the agreed fractions?
* Are there signs on waste containers that clearly indicate the fractions they should contain?
* Has the waste been sorted correctly (visual inspection)?
 | * YES
* NO
 |  |